

**ROCK RIVER WATERSHED GROUP
MEETING MINUTES
FOUR RIVERS SANITATION AUTHORITY
JULY 12, 2023**

Greg Cassaro called the Rock River Watershed Group to order at 10:01AM. The meeting was held in the Board Room at the Graceffa Administration Building, 3501 Kishwaukee Street, Rockford, Illinois. The meeting was open for in-person attendance by both Board and non-voting members.

Attendees responded to roll call.

Board members present: Greg Cassaro, FRSA; Michael Christensen, FRSA; Adam Lanning, Rochelle; Brent Anderson, Belvidere; Matt Trotter, Rock Falls; Josh McNitt, Dixon; Jim Grant, Harvard.

Also in attendance was Ed Fitzgerald and Tim Hanson of FRSA, Brian Valleskey of Geosyntec, and Pat Kelsey of Fehr-Graham.

Cassaro opened the floor for discussion of last meeting's minutes.
Cassaro asked that a motion be made to approve the minutes.
Anderson made the motion.
Lanning seconded.
Cassaro called for a vote.
All AYE's were declared.
Minutes from last meeting are approved.

Cassaro turned the floor over to Christensen for the Treasurer's Report. Christensen informed the Group that he has gone through all of Barber's treasury records and is up to speed on the RRWG finances. There is one outstanding invoice from Fehr-Graham in the amount of \$43,341.87 for services rendered.

Cassaro asked that a motion be made to approve payment of the invoice.
Anderson made the motion.
Lanning seconded.
Cassaro called for a vote.
All AYE's were declared.
Payment of outstanding Fehr-Graham invoice is approved.

With the payment approved, Christensen will write a check out to the invoice today for it to be paid. Finalizing the Treasurer's Report, Christensen noted that all transfer of information has been complete and Christensen is set up as a signatory with the bank.

One item to note is after reviewing the treasury logbooks, there appeared to be an error in the amount of \$36 in favor of the account. The miscalculation has been balanced and the account is squared away.

Moving on to Old Business, Cassaro noted there is nothing to report on. There is also nothing for New Business.

Moving into Reports of Committees, Lanning provided the Group a summation of the subcommittee meeting. Fehr-Graham began sampling today and yesterday and the weather seems to be cooperating thus far. Kelsey added that anyone interested in accompanying the sampling is welcome but must sign a shadowing form from Fehr-Graham's insurance. Since the Fehr-Graham contract is with the RRWG and not the individual communities, signing this form is required to place the individual under their employer's insurance. Sampling is continuing despite the rain today, though Kelsey did note that the sampling was halted briefly due to lightning detection. When the Sonde units are pulled out of the water, their batteries are replaced and checked each time to ensure consistent data. Kelsey also reported that all of the Sonde units made it through the holiday weekend without any trouble. There are a couple of units that are in precarious areas due to high traffic around the nearby marina, but Fehr-Graham has been in contact with frequenters of this marina and they're aware to keep an eye out for the Sonde buoy. Kelsey wrapped up by stating that there should be some data to review by the next meeting if the Group were to meet in August.

There are no action items for the next meeting. For future, Valleskey asked the Group to be prepared to pull their 2023 discharge data for their plants, similar to what was asked previously. Pulling this information takes some time, so Valleskey would be looking to receive this information by October. Valleskey will send out specific details of the discharge request.

With no further discussion, the Group will next meet on **Wednesday, August 23rd at 10:00AM**. The subcommittee will meet on **Wednesday, August 23rd at 9:30AM**.

The meeting adjourned at 10:19AM.