

**ROCK RIVER WATERSHED GROUP
MEETING MINUTES
FOUR RIVERS SANITATION AUTHORITY
JUNE 8, 2022**

Greg Cassaro called the Rock River Watershed Group to order at 9:59AM. The meeting was held in the Board Room at the Graceffa Administration Building, 3501 Kishwaukee Street, Rockford, Illinois. The meeting was open for in-person attendance by both Board and non-voting members.

Attendees responded to roll call.

Board members present: Greg Cassaro, FRSA; Jeff Reininger, South Beloit; Adam Lanning, Rochelle; Brent Anderson, Belvidere; Michael Christensen, FRSA; Sean Von Bergen, Winnebago County; Cory Bradshaw, Sterling; Jim Grant, Harvard.

Also in attendance was Ed Fitzgerald of FRSA, Pat Kelsey and Leonard Dane of Fehr-Graham, and Dennis Anthony of Winnebago County Soil and Water Conservation.

Cassaro opened the floor for discussion of last month's meeting minutes.
Cassaro asked that a motion be made to approve the minutes.
Lanning made the motion.
Anderson seconded.
Cassaro called for a vote.
All AYE's were declared.
Minutes from last month's meeting are approved.

With Barber's absence from the meeting, Cassaro presented the Treasurer's Report. Cassaro noted that the final payment to Siepert for the accounting services has been finalized. The current Group account balance rests at \$602, 688.16. This amount will soon change as Barber still needs to deposit the dues submitted by Woodstock and Rockton for a total of \$22, 269. All other agencies are up-to-date with their dues submittal with the exception of Marengo who have not submitted their \$11,084 dues as of 6/6/22. Fehr-Graham submitted a current invoice just prior to the meeting for an outstanding total of \$5359.63. Pending approval from the Board, Cassaro will work with Barber and Reininger to get a check cut before the next Group meeting.

Cassaro asked that a motion be made to approve payment to Fehr-Graham for the amount of \$5359.63.
Anderson made the motion.
Christensen seconded.
Cassaro called for a vote.
All AYE's were declared.

Payment to Fehr-Graham is approved.

Cassaro asked that a motion be made to approve the Treasurer's Report.

Grant made the motion.

Christensen seconded.

Cassaro called for a vote.

All AYE's were declared.

Treasurer's Report is approved.

Moving on to Old Business, Cassaro updated the Group on the state tax exemption application. Cassaro and Overman reached out to the IEPA to determine to application status and the IEPA responded with a list of questions to provide more information on our application. Cassaro and Overman addressed the questions with the IEPA and are now in wait for further response. The IEPA was asked to expedite the approval process so the Group can proceed with purchasing the Sonde units. Cassaro also informed the Group that the engineering service agreement has been finalized and signed off on. The final item of Old Business is the reminder of the dues deadline for those who have not completed their submittal.

In New Business, Kelsey and Dane gave a brief presentation on the progress of Fehr-Graham. The NARP workplan has been submitted to Michelle with the IEPA who in turn responded with a few small comments. Dane noted that these revisions will be made by Fehr-Graham and the updated document sent back to the IEPA. Kelsey also provided each member with a copy of a draft letter to the IEPA requesting that those with a 2023 NARP due date be extended to 2024. These organizations are Belvidere, Woodstock, Rochelle, and Sterling. Individual entities must send their own letter; Fehr-Graham cannot send one letter on behalf of the Group at large. For each entity, whomever at their organization that signs off on their permit must approve of the extension and sign off on the letter. Dane went on to note that the site recon has been completed for the sampling points, the only hiccup now is waiting for the Sonde units to arrive. These were ordered back around February/March but many vendors are having supply chain issues currently. Xylem estimates the arrival of these devices at July 19th but are working to expediate this if possible.

As part of Reports of Committees, Christensen asked the Group how they would like to proceed with options presented for the website. Janel with Stahr Media asked Christensen and Overman if they would like to have sole editing control of the website or if the Group would like to purchase the additional contract with Stahr Media in which they provide website updates at the Group's direction. The total for this service would be \$365/year.

Cassaro asked that a motion be made to approve the bigger contract with Stahr Media for them to maintain the website.

Anderson made the motion.

Von Bergen seconded.
Cassaro called for a vote.
All AYE's were declared.

Contract to Stahr Media for the amount of \$365/year has been approved.

Christensen will inform Janel of the Group's decision so a formal invoice can be drafted by Stahr Media. The invoice will be brought to the next meeting.

Action items for next meeting include continuous communication with the IEPA by Cassaro and Overman in order to get the state tax exemption ID number. Barber will be in contact with Marengo to get their dues finalized. Cassaro asked that those entities with a 2023 NARP deadline work on their version of the letter before the next meeting.

With no further discussion, the Group will next meet on **Wednesday, July 13th at 10:30AM.**

The meeting adjourned at 10:36AM.